



Republic of the Philippines
PROVINCE OF LEYTE
City of Baybay
-0000000-

Office of the Sangguniang Panlungsod

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ORDINANCE NO. 008 s. 2015

THE MATERNAL AND CHILD HEALTHCARE CODE OF BAYBAY CITY, LEYTE

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PREFATORY STATEMENT

Local governments are mandated to provide efficient and effective basic services and facilities that enrich the quality of community life by way of social, education and livelihood programs for the youth, women, families, communities, the elderly and disabled persons, and comprehensive health care for pregnant women and new-born children;

Several human development indicators in the City of Baybay suggest a need to immediately address the gaps in the maternal and child health care sector as attested to by the following 2014 statistics:

1. Maternal mortality rate was 1.7/1,000 live births, the 2nd highest in the province.
2. Infant mortality registered at a high of 10/1,000 live births also the 2nd highest in the province;
3. 24% of the deliveries were performed by hilots or trained birth attendants.
4. Home infant deliveries accounted for 24% of total child deliveries.³
5. North Western Leyte Provincial Hospital data showed that maternal deaths for the City of Baybay were caused mainly by late referrals from home delivery practitioners or the so-called Traditional Birth Attendants or "Hilots."

Therefore, in keeping with its duties and commitment to uphold the rights and well-being of its constituents, the Local Government of Baybay City deems it necessary and appropriate to adopt measures to address these gaps in the maternal and child health care sector.

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ARTICLE I

TITLE, POLICY DECLARATION AND OBJECTIVES

SECTION 1. Title. This Ordinance shall be known and referred to as "**THE MATERNAL AND CHILD HEALTHCARE CODE OF THE CITY OF BAYBAY, LEYTE.**"

SECTION 2. Declaration of Policies. It is the declared policy of the City of Baybay to implement a comprehensive and integrated Maternal and Child Health Care Program in order to ensure that the welfare and well-being of pregnant women, mothers and new-born children shall be secured and enhanced.

SECTION 3. Objectives. The general objective of this Code is to safeguard and improve the health and well-being of pregnant women and their new-born children in the city of Baybay. Specifically, this Code aims to:

1. Provide quality maternal and child health care to mothers and their new-born babies;
2. Reduce maternal and new-born morbidity and mortality;
3. Expressly prohibit and penalize the practice of home birth deliveries;
4. Offer financial, moral, social, and technical support to expectant mothers and their families during the prenatal, ante-natal and post-natal period;
5. Encourage community involvement in providing support to the mother and the new-born child;
6. Succeeding achieving financial viability in operating birthing facilities via the PhilHealth financing scheme.

ARTICLE II

SCOPE AND COVERAGE

SECTION 1. Scope. All pregnant women in the prenatal, during delivery and postnatal stages and their new-born babies from birth until the age of one (1) under the political jurisdiction of the City are the main beneficiaries of this Code. The City Health Office in close coordination with other government agencies, especially the PhilHealth and the Department of Health (DOH), is tasked with the primary duty of implementing the provisions of this Code.

SECTION 2. Coverage. The healthcare programs and monetary benefits that are available to pregnant women and healthcare workers alike, and the roles and responsibilities that each must fulfill in order to successfully implement the objectives of this Code are covered under the General Provisions. This Code also adopts the **applicable** provisions of Baybay City Ordinance No. 09, Series of 2014 and **Philhealth Circular No. 022-2014** in the grant of all benefits accruing to pregnant women, their new-born child and the city health workers.

ARTICLE III

DEFINITION OF TERMS

For the purposes of this Code, the following terms shall be defined as follows:

1. Maternal and Child Healthcare Program – Includes the total package of services provided to mothers and children; for mothers, from prenatal, during delivery, up to the postpartum period; for children, shall include babies from birth up to one year of age.
2. Birthing Facilities – Shall refer to health facilities in the City of Baybay duly accredited by the Department of Health and PhilHealth to perform Normal (Uncomplicated) Vaginal Deliveries and New-born Screening services such as City Health Office Birthing Unit and Barangay Health Stations (BHS).
3. Community Health Team – A group of community health volunteers such as Barangay Health Workers (BHWs), Barangay Nutrition Scholars (BNSs) and Traditional Birth Attendants (TBAs) who provide support and assistance to expectant mothers before, during and after delivery in the birthing facility and their new-born.
4. Facility-Based Delivery – Birth deliveries duly attended to by a Skilled Birth Attendant in a duly accredited and/or licensed health facility.
5. Home Birth Deliveries – Any birth delivery other than that on a facility-based delivery.
6. Skilled Birth Attendant – According to the World Health Organization (WHO), this refers to “an accredited health professional such as a midwife, doctor or nurse who had been formally educated and trained to a level of proficiency in the skills needed to manage normal (uncomplicated) pregnancies, childbirth and the immediate postnatal period; and in the identification, management and referral of complications in women and new-borns.” Traditional Birth Attendants (TBAs) either trained or untrained are excluded from the category of Skilled Birth Attendants.
7. Normal (Uncomplicated) Delivery – Birth characterized by a spontaneous onset of labor; low risk at the start of labor, throughout labor, and delivery; infant in vertex position; and 37-42 weeks of completed pregnancy. For purposes of this Code, delivery shall include services for prenatal care, actual delivery care, postpartum care and new-born care.
8. Basic Emergency Obstetric and New-born Care (BEmONC) Facility – A BEmONC facility provides maternal and new-born services to pregnant women and should be reachable within a travel time of thirty (30) minutes. It is a well-equipped birthing facility and staffed with competent and trained personnel to attend to the needs of the mother and the new-born.
9. No Balance Billing Policy – Shall mean that no other fees or expenses shall be charged or paid for by the PhilHealth patient-member or their dependents under the sponsored-indigent member above and beyond the packaged rates.

10. Financial Assistance for Mothers – A local initiative of the City of Baybay to encourage pregnant women to give birth at the city birthing facility. This incentive scheme shall be exclusive to PhilHealth members or dependents that are eligible to avail of PhilHealth Maternity Care Package. Financing for the herein incentive scheme shall be taken from the expected benefit payments **of PhilHealth Maternity Care (MCP01)** and New-born Care Packages.

ARTICLE IV GENERAL PROVISIONS

SECTION 1. Prenatal Care.

1. All pregnant women shall submit themselves to a minimum of four (4) prenatal check-ups in the city birthing facility. This shall commence from the 1st trimester of pregnancy or upon knowledge of existing pregnancy and three (3) subsequent check-ups thereafter before delivery.
2. All pregnant women shall undergo routine laboratory tests to include complete blood count (CBC), blood typing and urinalysis. Additional medically-necessary tests may be requested subject to the professional assessment of the attending physician.
3. A prenatal kit shall be provided to pregnant women undergoing pre-natal care. Drugs and medicines in the prenatal kit are those listed under the Philippine National Drugs Formulary (PNDF) and is subject to rational drug use (e.g. anti-anaemic, vitamins and minerals, tetanus toxoid, anti-infective).
4. Pregnant women shall submit themselves to tetanus toxoid immunization.
5. Pregnant women who are PhilHealth members or are dependents and eligible to avail of the PhilHealth Maternity Care Package benefit, and who files the appropriate claim, shall be entitled to a financial assistance for mothers on the basis of a per prenatal visit to the city birthing facility.
6. The Local Government shall set up a revolving fund for the MCIP incentive scheme in the amount of Php 100,000.00 which shall be administered by the City Health Officer. **For this purpose the CHO must acquire a bond equivalent to the size of the fund to be administered.** The fund shall be replenished when seventy-five percent (75%) is utilized, subject to government accounting and auditing rules and regulation.
7. Pregnant women shall receive a total cash incentive of P 1,500.00 upon completion of four prenatal visits, delivery, and post-partum care from a PhilHealth-accredited city birthing facility. This amount shall be released based in the scheme illustrated in the matrix below and covers all pregnancy-related expenses such as transportation, communication, supplies and food during their stay in the birthing facility, **provided however, that in cases where the pregnant woman transfers to another facility for reasons of complications or relocates outside of the city, the incentives for pregnant women stated in VI of Philhealth Circular No. 022-2014, especially VI-D shall apply:**

Maternal Care Services	Payment	Expenses Paid For
1 st ANC	300.00	Transportation, Communication, and Food
2 nd ANC	200.00	Transportation, Communication, and Food
3 rd ANC	200.00	Transportation, Communication, and Food
4 th ANC	200.00	Transportation, Communication, and Food
Delivery	400.00	Transportation, Communication, and Food and delivery kit to include thermometer, baby clothes, and sanitary napkins for mother
Postpartum care	200.00	Transportation, Communication, and Food
Total	P1,500.00	

8. A Health Worker volunteer (HWV) shall receive a cash incentive of P 525.00 for every pregnant mother referred to the health facility. It shall be released to the HWV for every facility visit of the mother, based in the following scheme. **Should the pregnant woman needs to be transferred to another facility because of complications or desires to relocate, the provisions of VI – D of Philhealth Circular No. 022-2014 apply.**

Health Worker Volunteer Services	Payment	Expenses Paid For
1 st ANC	100.00	Transportation, Communication, and Food
2 nd ANC	50.00	Transportation, Communication
3 rd ANC	50.00	Transportation, Communication
4 th ANC	50.00	Transportation, Communication
Delivery	200.00	Transportation, Communication, and Food
Postpartum care	75.00	Transportation, Communication, and Food
Total	P525.00	

9. For the provisions of this Code to be successfully and effectively implemented, the Local Government of the City must continuously appropriate the needed funds for the cash incentive program from the proceeds of the PhilHealth Maternity Package Receipts as mandated under Ordinance No. 09, Series of 2014 and **Philhealth Circular No. 022-2014.**

SECTION 2. Actual Normal (Uncomplicated) Vaginal Delivery Care.

- Pregnant women on their 9th month of pregnancy must be watchful for possible signs of labor. They should seek early consultation during labor in order to avoid home child deliveries attributed to a late notice given to health personnel.
- Home child deliveries are strictly prohibited. All normal deliveries shall be facility-based.

3. Only skilled birth attendants are allowed to handle normal deliveries; Traditional Birth Attendants (TBAs) are no longer allowed to handle this task. They are limited to providing advocacy, prenatal counseling and support to expectant mothers.
4. A birthing kit shall be provided to pregnant women undergoing labor and subsequent delivery. Only drugs and medicines listed under the Philippine National Drugs Formulary (PNDF) should be included in the kit and are subject to rational drug use policy (e.g. antibiotics, pain relievers, adult diapers, etc.)
5. The city birthing facility shall provide the room and board, labor room, delivery room, and recovery room for the pregnant women.
6. Pregnant women who are PhilHealth members or are dependents and are eligible to avail of the PhilHealth Maternity Package benefit and who files the appropriate claim, shall be entitled to a Financial Assistance to Mother of Six Hundred Fifty Pesos (P600.00) upon actual delivery at the City Birthing Facility.

SECTION 3. Postpartum Care. Postpartum care shall include the following practices: peritoneal wound care; counseling and education on breastfeeding, nutrition and family planning; and upon request by the patient, provision of family planning service and referral to a partner physician for a voluntary surgical sterilization.

1. Mothers are encouraged to exclusively breastfeed their babies from birth up to six months of age.
2. Pregnant women who are PhilHealth members or are dependents and are eligible to avail of PhilHealth Maternity Care Package benefits, and who applies for the appropriate claim, shall be entitled to a Mother Incentive Scheme of Two Hundred Pesos (P200.00) upon second postpartum visit at the birthing facility.

SECTION 4. Essential Intrapartum and New-born Care (EINC). Essential Intrapartum and New-born Care (EINC) shall include the following services:

1. Immediate drying of the new-born;
2. Early skin-to-skin contact;
3. Cord clamping;
4. Non-separation of mother and baby for early breastfeeding initiation;
5. Eye prophylaxis;
6. Vitamin K administration;
7. Weighing of new-born;
8. BCG vaccination; children
9. Hepatitis B immunization (1st dose)

SECTION 5. Expanded New-born Screening Test (ENBS). NBS is a Department of Health Program which aims to protect and promote the basic right of children to develop into healthy and normal individuals. NBS also provides opportunities for sickly new-borns to significantly improve their quality of life by means of early diagnosis and early treatment.

1. In the pursuit of this policy, the City of Baybay institutionalizes and adopts the New-born Screening Act of 2004, which aimed to:
 - a. Ensure that every new-born has access to new-born screening for six (6) heritable conditions: Congenital Hypothyroidism; Congenital Adrenal Hyperplasia; Galactosemia; Phenylketonutria; Maple Syrup Urine Disease and Glucose-6-Phosphate Dehydrogenase Deficiency; that can lead to mental retardation, serious health complications or even death if undetected and untreated early in life;
 - b. Establish a sustainable New-born Screening System within the City health delivery services;
 - c. Make sure that all health practitioners are aware of the advantages of the New-born Screening System, and of their responsibilities in offering new-borns the opportunity to undergo New-born Screening;
 - d. Confirm that parents recognize their responsibility in promoting their child's right to health and full development in the context of responsible parenthood by protecting their child from preventable causes of mental retardation, disability and death through the New-born Screening System.
2. In accordance to the Department of Health Administrative Order No. 2014-0045 which sets the guidelines on the implementation of the Expanded New-born Screening Program that adds for screening twenty (20) new-born disorders: Hemoglobinopathies; Disorder of Amino Acid Catabolism and Transport; Organic Aciduria; Disorders of Fatty Acid Oxidation; Disorder of Carbohydrate Metabolism; Disorder of Biotin Metabolism; Endocrinopathies and Cystic Fibrosis, among other disorders.
3. Expanded New-born Screening shall be offered as an option to parents who want their child to be screened for 28 congenital and hereditary conditions.
4. The cost of Expanded New-born Screening shall be P1,500.00
5. For PhilHealth members and beneficiary, P 550.00 shall be shouldered by the PhilHealth, and the balance of P 950.00 shall be an out-of-pocket expense of the patient's family.

SECTION 6. Philhealth Packages and Policies

1. Maternity Care Package:

- a. Pregnant women registered as PhilHealth members or are dependents may avail of PhilHealth Maternity Package benefits subject to member eligibility requirements and existing and or/subsequent PhilHealth policies, rules and regulations.
- b. Existing PhilHealth policy on Maternity Care Package benefit has the following payment components, to wit:

Facility Fee (Including Professional Fee)	P6,500.00
Prenatal Care Fee	<u>1,500.00</u>
Total	P 8,000.00

- c. All other existing and subsequent Philhealth policies on Maternity Care Package benefits are deemed incorporated in this Code

2. PhilHealth New-born Care Package:

- a. New-borns registered as dependents of PhilHealth members may avail of the New-born Care Package subject to member eligibility requirements; and existing and/or subsequent PhilHealth policies, rules and regulations.
- b. Existing PhilHealth policy on New-born Care Package benefits has the following components:

Facility Fee	P 500.00
Professional Fee	500.00
New-born Screening Test	550.00
New-born Hearing Screening Test	<u>200.00</u>
Total	P1, 750.00

- c. All other existing and subsequent PhilHealth policies on New-born Care Package Benefits are deemed incorporated in this Code.

3. All other future PhilHealth package benefits that may be applicable to birthing facilities are deemed incorporated in this Code.
4. The No Balance Billing Policy shall be deemed incorporated in this Code for all PhilHealth members and their dependents who will avail of the Maternity Care and/or New-born Care Packages, and any other subsequent packages, as mentioned above.
5. The City Health Officer is responsible in preparing, processing and submitting within thirty (30) days from date of discharge the PhilHealth claims of qualified PhilHealth patients to the nearest PhilHealth Offices.

SECTION 7. Service Charges and User's Fees.

1. A service charge for every service at any of the health or birthing facility of the City shall be levied on patients as per City Ordinance No. 014, Series of 2011, as follows:

a. Delivery-Primi gravida (G1P1)	-P2,500.00
b. Delivery-Multi gravida	-P1,500.00
c. Initial Pre Natal	-P 50.00
d. Follow-up Pre Natal	-P 20.00
e. New Born Screening (6 parameters)	-P 550.00
f. Expanded New born Screening	-P1,500.00
g. Medical Certification	-P 50.00
h. Medico-Legal Certification	-P 200.00 Slight Physical Injury
	-P 300.00 Less Serious
	-P 500.00 Serious Physical Injury
	-P1,000.00 Post Mortem/Necropsy

- i. Permit to Embalm -P 50.00
- j. Circumcision -P 200.00 with supply and Antibiotic
- k. Excision/Minor Surgery -P 200.00
- l. All other health service fees incorporated in City Ordinance No.014, series of 2011.

- 2. PhilHealth members, regardless of category and sponsor and their dependents, shall not be levied a service charge for Normal (Uncomplicated) Deliveries; provided that, they are eligible for PhilHealth Maternity Care Package (MCP), subject to applicable PhilHealth policies, rules and regulations and but must file the appropriate claim for the same.
- 3. Financially constrained pregnant women, after being evaluated and identified by the City Social Welfare and Development Office (CSWDO) as such, shall be free of charge or pay only the corresponding amount according to their income classification subject to the appropriate guidelines that will be issued for the purpose.

SECTION 8. City Health Office Trust Fund. This Code authorizes the creation of a trust fund where all receipts accruing to the City from the collection of any Service Charges and PhilHealth Benefit Payments for health related services rendered by the city birthing facility shall be deposited.

This trust fund shall be under the administration of the City Health Office, provided however, that all collections shall be properly receipted officially and that all collections shall be deposited with the Office of the Treasurer everyday no later than 4 o'clock in the afternoon. This is in accordance with government budgeting, accounting and auditing rules and regulations, which mandates that physical custody of all receipts, cash or non-cash shall rest with the Office of the Treasurer of the city of Baybay. Any disposition of the proceeds of the trust fund is subject to government accounting and auditing rules and regulations.

- 1. A sharing scheme is formulated for the utilization of the this trust fund, to wit:
 - a. **Service Charge Receipts:**

- 1) Forty percent (40%) of every service charge collected shall accrue to the City Health Office as Professional Fee and shall be shared by the staff and personnel involved in the operation and maintenance of the birthing facility.

User's Professional Fee Sharing Scheme

Medico-Legal Fee 100% for Physician Handling the case as provided in RA 7305 - Magna Carta of Public Health Workers

- b. **PhilHealth Maternity Care Package Receipts:**

- 1) Forty percent (40%) of the facility fee component of the Maternal Care Package benefit payment collected from the Philhealth shall accrue to the City Health Office as professional and shall be shared by the staff and personnel involved in the operation and maintenance of the birthing facility.

Maternity Care Package Professional Fee Sharing Scheme

- | | | |
|----|---------------------------------|-----|
| a. | Physician handling the case | 25% |
| b. | Midwife handling the delivery | 25% |
| c. | Nurse assisting the delivery | 15% |
| d. | Midwife assisting the delivery | 15% |
| e. | Driver, Utility, Field work RHM | 10% |
| f. | CHT, PHIC Navigator/Processor | 10% |

- 2) Five Hundred Twenty Five Pesos (P525.00) of every facility fee component of the Maternity Care Package benefit payment shall be given to the Health Care Volunteer or Community Health Team as HCV/CHT Referral Incentive Scheme for the referral of pregnant women to the birthing facility as well as in attending to their healthcare needs from prenatal, during delivery and up to the postnatal period, consistent with the schedule stated in Art. IV, Sec. 1.8 of this Code.

c. PhilHealth New-born Care Package Receipts:

- 1) Five Hundred (P500.00) Pesos of every New-born Care Package benefit payment shall accrue to the City Health Office as professional fee and shall be shared by the staff and personnel involved in the operation and maintenance of the birthing facility.

New-born Screening Professional Fee Sharing Scheme

- | | | |
|----|------------------------------|-----|
| a. | Physician | 40% |
| b. | Medical Personnel performing | 40% |
| c. | Medical Assist | 20% |

2. The remainder of all receipts in the trust fund shall be appropriated for programs and obligations specific to the needs of the birthing facility such as, but not limited to the following:

- Procurement of drugs, medicines and supplies for the prenatal, birthing and new-born screening kits as well as for other needs;
- Infrastructure improvement and spatial expansion;
- Procurement of equipment and instruments;
- Refunds for expenses compensable under existing and subsequent PhilHealth Package Benefit but are procured by the patient outside the Birthing Facility by reason of unavailability;
- Payment for PhilHealth accreditation fee of the Birthing Facility/s and Professional/s;
- Augmentation fund for the payment of premiums payable for locally sponsored PhilHealth Members;

- g) Professional and technical development activities/initiatives of the City Health Office.
- h) Day to day miscellaneous operating expenses.

ARTICLE V

ROLES, FUNCTIONS AND RESPONSIBILITIES

SECTION 1. City Health Officer (CHO).

1. Performs the necessary BEMoNC functions and deliver quality maternal and new-born care to clients.
2. During prenatal visits, provides counselling on the following:
 - a. Maternal Nutrition;
 - b. Danger Signs of Pregnancy;
 - c. Birth Plan;
 - d. Family support;
 - e. Newborn Care;
 - f. Breastfeeding;
 - g. Responsible parenting among others.
3. Ensures that there is pregnancy-tracking system in place.
4. Renders twenty-four (24) hour duty, as scheduled. They shall be entitled to a one (1) day off for every 24-hour duty rendered.
5. Warrants the prompt referral of emergency cases to the next level of care as the case may be (BHS to MHC, MHC to Hospital). A properly filled-up two-way referral form shall accompany every referral case, and the third part of the referral form shall be immediately brought back to the origin of the referral. The facility shall maintain a logbook of referred cases.
6. Is responsible in keeping the birthing facility functional at all times – with functioning equipment and stocked with adequate medical supplies. The CHO shall conduct Maternal and Neonatal Death Review (MNDR) as the need arises.
7. Recommends future structural and spatial expansion of the birthing facility.
8. Ensures above-par customer service to all clients of the birthing facility.
9. Guarantees uninterrupted accreditation/licensing of the birthing facility/s and professional/s consistent with the requirements of government regulating agencies (e.g. PhilHealth, Department of Health, etc.)
10. Endeavours to keep abreast with the latest PhilHealth policies, rules and regulation relevant to the provisions of this Code.
11. Develops a system to expedite processing and submission of claims filed by PhilHealth members to PhilHealth for prompt payment of PhilHealth benefits.
12. Expedites the processing of reports required by regulating agencies such as the PhilHealth and the Department of Health.
13. Establishes a sharing scheme of the Professional Fee among all City Health Office staff and personnel.

Section 2. Public Health Nurse (PHN).

1. The PHN supervises and guides all rural health midwives (RHMs) in the municipality. He/she handles the health records of the community, including data on morbidity and mortality cases, program accomplishments, etc. The PHN also prepares monthly and quarterly reports to the MHO.
2. Performs the necessary BEmONC functions and deliver quality maternal and new-born care to clients.
3. During prenatal visits, provides counseling on the following:
 - a. Maternal Nutrition;
 - b. Danger Signs of Pregnancy;
 - c. Birth Plan;
 - d. Family support;
 - e. New-born Care;
 - f. Breastfeeding;
 - g. Responsible parenting, among others.
4. Ensures that there is pregnancy-tracking system in place.
5. Renders eight (8) hour duty, as per schedule. He/she is entitled to two (2) days off for every 40-hour/week work.
6. Guarantees prompt referral of emergency cases to the next level of care as the case may be (BHS to MHC, MHC to Hospital). A properly filled-up two-way referral form shall accompany every referral case, with the third part of the referral form immediately brought back to the origin of the referral. The facility shall maintain a logbook of referred cases.
7. Is responsible in keeping the birthing facility useful at all times – complete with functioning equipment and adequate medical supplies.
8. Warrants as to the cleanliness of the birthing facility. There should be proper disposal of sharps and infectious waste.
9. Readies the components of the prenatal kit, birthing kit and new-born care kit to be given to pregnant mothers.
10. Ensures above-par customer service experience to all clients of the birthing facility.

SECTION 3. Rural Health Midwife (RHM).

1. The RHM manages the BHS and supervises and trains the BHW in the community.
2. The RHM provides midwifery services and performs health care to women of reproductive age, including family planning counseling and services when so requested by the patient.
3. The RHM conducts patient assessment and diagnosis for referral/further management; performs health IEC activities, organizes the community, and facilitates barangay health planning and other community health services.
4. The RHM shall supervise the Community Health Team (CHT).

SECTION 4. Community Health Team (CHT).

1. Members of the CHT or Health Care Volunteer shall keep track of all pregnant and post-partum mothers in their respective areas and report/refer the same to the health facility for prenatal, natal and postnatal care.
2. Advocate facility-based delivery.
3. Offer health education and counseling to pregnant women utilizing the Maternal and Child Handbook and Birth Plan in their discussions.
4. Provide support and assistance to expectant mothers from the prenatal, during the delivery and up to the post natal periods.

SECTION 5. Health Worker Volunteer (HWV). The HWV shall keep track of pregnant mothers in her catchment area, counsel them and facilitate their enrolment to PhilHealth.

1. Tracks all pregnant and postpartum mothers in their respective areas and report/assign the same to the health facility for antenatal, natal and postpartum care.
2. Facilitates enrolment of pregnant mothers to PhilHealth.
3. Counsels the pregnant woman and encourage delivery in a health facility.
4. Orients women about PhilHealth benefits and the Maternal Care Incentive Program.
5. Monitors compliance of antenatal visits and other maternal care services.
6. Encourages postnatal visit within 7 days of delivery to track mother's health and counsel for breastfeeding and family planning.

SECTION 6. City Social Welfare and Development Office (CSWDO).

1. Identifies prospective enrollees for the city-funded PhilHealth Sponsored Program with preference given to women over men. Among women, preferential consideration shall be given to women of reproductive age (21 to 35 years old) to maximize financial benefits of the program.
2. Safeguards that there is no duplication of enrollees between the locally-sponsored indigents and those of other sponsors.
3. Ensures that the documents for needed renewal of the locally-sponsored PhilHealth members are available and complete three (3) months prior to the expiration date of their coverage.
4. Creates a roster of all PhilHealth members in the locality regardless of sponsor.
5. **Ensures that assessed pregnant women who do not qualify for Point of Care enrolment shall be covered through the provisions of Section 39b of the IRR of the National Health Insurance Act of 2013, and that their dependents and those of all locally-sponsored PhilHealth members are properly declared.**
6. Institutes an Income Classification Criteria so that financially-constrained pregnant women availing of the services at the birthing facility can take advantage of service fees discounts.
7. Processes membership-related concerns of PhilHealth members referred by the MOH.

8. Expeditiously processes reports required by regulating agencies e.g. PhilHealth, Department of Health.

SECTION 7. City Accounting Office.

1. Formulates a sound accounting, reporting and monitoring system to effectively implement the financial provisions of this Code that is in accordance with government budgeting, accounting and auditing rules and regulations.
2. Provides timely and accurate report on the financial performance of the city birthing facility.
3. Delivers analyses based on valid and current statistics on the financial viability and sustainability of the program and the continued operation of the birthing facility.
4. Expedites the processing of reports required by regulating agencies such as the PhilHealth and the Department of Health.

SECTION 8. City Budget Office (CBO).

1. Guarantees that the needed drugs, medicines and supplies for the birthing facility are included in the budget when the annual procurement plan is prepared.
2. Ensures that the premiums for locally-sponsored members payable to Philhealth are given their corresponding allocation in the annual budget.
3. Expedites the processing of reports required by regulating agencies such as the PhilHealth and the Department of Health.

SECTION 9. City Treasurer's Office (CTO).

1. Collects the service charges from pregnant women availing of the services of the birthing facility.
2. Via the CTO, the LGU, after having entered into a Memorandum of Agreement with the PhilHealth as an Accredited Collecting Partner, collects PhilHealth premium payments from any member, sponsor, private employers, government agencies and/or instrumentalities, for and in behalf of PhilHealth.
3. Ensures the timely remittance of premium payments of locally-sponsored members to the Philhealth to avoid gaps in coverage.
4. Processes reports required by regulating agencies consistent with the purposes of this Code (e.g. PhilHealth, Department of Health).

SECTION 10. Local Government Unit (LGU).

1. Ensures that there is available transportation to facilitate prompt referral of difficult and life threatening cases. The cost of fuel, maintenance and repair of the ambulance is its responsibility.
2. Provides overall logistics and technical support for the successful implementation of the purposes of this Code.
3. Advocates and champions the registration of births and marriages as a means of facilitating the declaration of qualified PhilHealth member-dependents.

4. The barangay LGU provides the necessary support to the pregnant women and their family. In instances when an ambulance is not available, the barangay LGU shall look for ways to provide transportation for the pregnant woman, especially during emergencies.
5. The barangay LGU investigates, reprimands and refers to the CHO, PNP, LGU, persons who may have violated this Code.

ARTICLE VI

PROHIBITIONS AND PENALTIES

SECTION 1. Home birth deliveries are declared to be a prohibited act in this Code.

SECTION 2. Any person, especially Traditional Birth Attendants (Hilots), who willfully handle, assist, aid and/or manage home birth delivery of pregnant women shall, after conviction by a proper court, be meted the following penalties:

1. First Offense - Reprimand
2. Second Offense- Fine of Five Hundred (P500.00) and/or rendition of community work of eight (8) hours a day for two (2) days, at the discretion of the court.
3. Third Offense - Fine of One Thousand (P1,000.00) Pesos and/or an imprisonment for three (3) days, at the discretion of the court.

SECTION 3. Any pregnant woman who willfully commits home birth delivery shall, after conviction by a proper court, be meted the following penalties:

1. First Offense - Reprimand
2. Second Offense- Fine of Five Hundred (P500.00) and/or rendition of community work of eight (8) hours a day for two (2) days, at the discretion of the court.
3. Third Offense - Fine of One Thousand (P1,000.00) Pesos and/or imprisonment of three (3) days, *at the discretion* of the court.

SECTION 4. Any member of the family or household who consents to or conspires with the pregnant woman to commit home birth delivery shall, after conviction by a proper court, be penalized in the same manner as the pregnant woman.

ARTICLE VII

TRANSITORY PROVISION

SECTION 1. Philhealth benefit payments, collections and other receipts kept under the custody of the treasurer of the city before the approval of this Code shall be now transferred to the established trust fund. These funds shall be subject to the existing sharing scheme, if there are any, otherwise, the sharing scheme established here is deemed applicable. All Philhealth receipts collected after the endorsement of this Code shall now be subject to the sharing scheme detailed in Article IV, Section 8.

ARTICLE VIII

SEPARABILITY CLAUSE

SECTION 1. If any provision of this Code shall be held invalid, other parts or provision that are not affected shall continue to be in full force and effect.

ARTICLE VIII

REPEALING CLAUSE

SECTION 1. All other ordinances, resolutions, executive orders, rules and regulations contrary to or inconsistent with the provisions of this Code are deemed repealed, amended or modified accordingly.

ARTICLE IX

EFFECTIVITY

SECTION 1. This Code shall take effect after its publication and approval.

ENACTED: JULY 6, 2015.

I HEREBY CERTIFY to the correctness of the foregoing resolution which was duly adopted by the Sangguniang Panlungsod during its regular session held on July 6, 2015.

AMELITO V. BORNEO
SP Secretary

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

LEONCIO P. ASILOM, JR.
SP Member & Acting Presiding Officer

APPROVED BY HER HONOR:

CARMEN L. CARI
City Mayor