



Republic of the Philippines
PROVINCE OF LEYTE
City of Baybay
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Office of the SangguniangPanlungsod

CITY ORDINANCE 09 S. 2015

AN ORDINANCE SETTING THE GUIDELINES AND POLICIES IN THE USE OF FOUR-WHEELED HEAVY DUTY TRACTOR OWNED AND MAINTAINED BY THE CITY OF BAYBAY PROVINCE OF LEYTE.

(Sponsored by Honorable Alan D. Fernandez, Honorable Dominador K. Murillo and Honorable Eden C. Butawan)

Be it enacted by the SangguniangPanlungsod of the City of Baybay, Province of Leyte that;

SECTION 1. PAYMENT AND SCHEME.

1. **CASH BASIS-** Any person who shall avail the service of the Four-wheeled Heavy Duty Tractor on cash rental shall be given preference but subject for area inspection under the personnel of the City Agriculture.
2. **PLOW NOW PAY LATER-** The equipment can also be availed by any resident of the City of Baybay, province of Leyte on a "Plow Now, Pay Later" program regardless of farm location and also subject for inspection under the personnel of the City Agriculture. The user shall enter into the Memorandum of Understanding (MOU) to avail the scheme, and payment shall be collected after harvest.
3. **FOR NON- RESIDENT-** Any person not residing within the territorial jurisdiction of this City of Baybay who wishes to avail the service of the equipment must pay the corresponding rental at the City Treasurer Office before he/she can avail of the service.

SECTION 11. ADMINISTRATIVE PROVISION.

The following guidelines and policies shall be observe on the use of said Four-Wheeled Heavy Duty Tractor:

1. Only a licensed and experienced driver/ operator who is hired by the LGU of Baybay shall be allowed to operate said equipment and to do the job.
2. Being an operator he shall be subject to investigation and punishment in case of misconduct and dishonesty;
3. Equipment Request and Rental Order (ERRO) shall first be filed at the Office of City Agriculture and pay the rental at the office of the City Treasurer before the service of the equipment can be availed;

4. The Operator shall secure from the City Agricultural Office the tractor operational report for his accomplishment as to the time the operation started and ended and submit the same to the Office for notation and file.
5. Furnish the General Services Office of the approved ERRO for the release of the equipment.
6. The equipment shall be thoroughly cleaned by the operator and return it immediately to the General Services Office.

SECTION 111. RENTAL OF EQUIPMENT.

1. The prescribed rental of Four-Wheeled Heavy Duty Tractor is specified in the table below.

AREA (Ha.)	AMOUNT (Php.)
1.00	2,000.00
0.50	1,000.00
0.25	500.00

And any fraction thereof shall be multiplied by the rate of P500.00 Pesos.

2. All income derived from rental of equipment shall be recorded in the trust fund in a separate account to ensure availability of fund for maintenance and other operating expenses of said equipment.
3. A contract shall be signed by and between the City Agriculture's Office and by borrower.

TERMS AND CONDITIONS:

The individual and/or Association/Cooperative borrowers of the tractor shall:

- Clear his area from all debris prior to the availment of the services of the tractor
- Pay the honorarium of the operator in the amount of Php 400.00 per day
- Provide meals for the operator
- Shoulder the fuel and repair of the farm tractor (as needed) for the duration of the farm operation.
- Be held liable and accountable for the safety and security of both operator and the farm tractor while the unit is in his/her farm.
- Not be allowed to personally operate the farm tractor.
- Submit reservation/schedule slip to the City Agriculture Office.

QUALIFICATION OF A BORROWER:

The borrower of the tractor must present the following criteria:

- # Certification from the Local Chief Executive/Brgy. Captain, indicating that he/she is a bonafide resident of the city/barangay, stating further that he/she is an owner, tenant or a lessee of the farm to be cultivated.

He/she must be a registered farmer of Baybay City, if not he/she must cause to register with the CLGU Registry System.

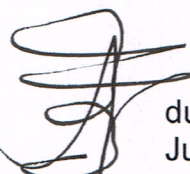
Farmer who is a member of a Farmer's Association/Organization/Cooperative must submit a certification from the Association that he is a bonafide member.

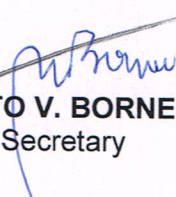
SECTION IV. LGU Responsibilities:

- City Treasurer shall deposit the payments received as trust account intended for the maintenance and sustainability of the farm tractor.;
- City Agriculture Office shall conduct regular monitoring of the equipment to ensure sustainability.
- City Agriculture Office shall maintain records of its operation and submit the same to concerned offices.

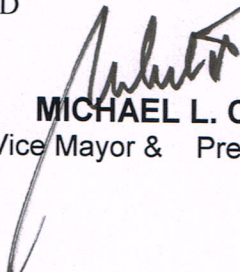
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ENACTED, JULY 20, 20015

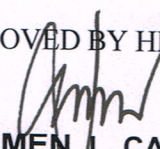
 I HEREBY CERTIFY to the correctness of the foregoing resolution which was duly adopted by the Sangguniang Panlungsod during its regular session held on July 20, 2015.


AMELITO V. BORNEO
SP Secretary

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:


MICHAEL L. CARI
City Vice Mayor & Presiding Officer

APPROVED BY HER HONOR:


CARMEN L. CARI
City Mayor

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