



Republic of the Philippines
PROVINCE OF LEYTE
City of Baybay
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Office of the Sangguniang Panlungsod

Excerpt from the

MINUTES OF THE 21st REGULAR SESSION OF THE SANGGUNIANG PANLUNGSOD
OF BAYBAY CITY, LEYTE HELD AT THE SESSION HALL ON JUNE 22, 2015.

CITY ORDINANCE NO. 006 Series 2015

AN ORDINANCE AMENDING CITY ORDINANCE NO. 004, 2008 OTHERWISE KNOWN AS "AN ORDINANCE REGULATING THE USE OF THE CITY GOVERNMENT FACILITIES OF THE CITY OF BAYBAY FOR PUBLIC AND PRIVATE PURPOSES AND FIXING ITS RENTAL".

Sponsored & Introduced by: Hon. SP Member Cristelo S. Loreto & Hon. SP Member Arturo Elisa O. Astorga.

SECTION 1. The following are the city government facilities for purposes of this Ordinance.

- a. Baybay City Plaza Stage and Premises
- b. Gymnasium
- c. Legislative Function Rooms
- d. Legislative Auditorium
- e. Legislative Canteen
- f. Legislative Session Hall
- g. Stalls at the Public Plaza
- h. Athletic Grounds/Oval
- i. Swimming Pool & Cottages
- j. Badminton Courts

SECTION 2. The fixed rentals of the above facilities if used for private purposes are hereunder provided except the City Plaza Stage and its premises and Legislative Session Hall.

- a. For the **Gymnasium**, the amount of Four Hundred Pesos (P400.00) per hour of use. Provided, that the maximum rental shall not exceed Two Thousand Five Pesos (P2,500.00) per day.
- b. For the **Legislative Function Room**, the amount of Five Hundred Pesos (P500.00) per room for the first four (4) hours of use and an additional amount of One Hundred Pesos (P100.00) for every additional hour.
- c. For the **Legislative Auditorium** the amount of Four Hundred Pesos (P400.00) per hour of use, that the maximum rental shall not exceed Two Thousand Pesos (P2,000.00) per day.

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- d. For the **Legislative Canteen**, the monthly rental shall be fixed at Three Thousand Pesos (**P3,000.00**). The electric, water and telephone bills shall be at the sole account of the lessee including the expenses for its installation. For this purpose, the City Mayor is authorized to enter into a lease contract with the present occupant of the canteen subject to some conditions a herein a set forth of the ordinance.
- e. In order to maintain the symbolic stature and a power of the **Legislative Session Hall**, it shall not be made available for lease or use to other persons/entities regardless of its purpose except for extreme necessity as determined by the presiding officer and the council.
- f. For the **Stalls at the Plaza**, a monthly rental of One Thousand Five Hundred Pesos (P1,500.00) per stall shall be the initial rent for the first year of the contract. Thereafter, the city mayor thru its representative may increase the rent by not more than 10%. However, should the City Mayor find it more beneficial to the city government to lease all stalls to a single individual or entity, he/she may do so provided a bidding among interested individual or entities shall be given the contract and the highest bidder shall be given the contract of lease but in no case that the winning bid be less than One Thousand Five Hundred Pesos (P1,500.00) per stall. The City Mayor or his/her authorized representative is further authorized to regulate the kind of business that the stall lessee may engage during the period of the contract of lease.
- g. For the **Athletic Grounds/Oval**, the amount of Four Hundred Pesos (P400.00) per hour, but not exceed Two Thousand Pesos (P2,000.00) per day.
- h. For the **Swimming Pool/Cottages**, the amount of Two Hundred Pesos (P200.00) per day of fraction thereof as rental for the cottages, while an entrance fee of Forty Pesos (P40.00) per head for adults and Ten Pesos (P10.00) for students be collected. However, during practice for athletic meets or tournaments, this will be free of charge provided, a letter request be made and duly approved by the City Mayor or his/her authorized representative.
- i. For the **Badminton Courts**, the amount of Three Thousand pesos (P3,000.00) per month). The electric, water and telephone bills shall be at the sole account of the lessee including the expenses for its installation. For this purpose, the City Mayor is authorized to enter into a lease contract with the present occupant of the Badminton Courts subject to some conditions a herein a set forth of the ordinance.

SECTION 3. Use for Public Purposes.

Whenever, the above facilities are used for public purposes by the City Government of the City of Baybay or any other agencies of the national government, they shall be free of charge.

Public purposes shall mean the activity is related to or in furtherance of the official function of the agency concerned.

SECTION 4. Availment of Discounted Rate.

- a. All regular employees and elective Government Officials of the City of Baybay shall likewise be entitled to a 30% discount for the use of any of the above facilities for private purposes.
- b. All NGOs and POs and Civic Organizations accredited by the Local Government shall likewise be entitled to the same discount for the use of the Legislative Function Room, Gymnasium, and Legislative Auditorium, provided, that said activity/ies is/are, for their common benefits, however, if the activity or purpose is to promote tourism industry of the city or in furtherance to or in relation with the programs of the city government as certified to be the City Mayor or the City Administrator, it is free of charge.

SECTION 5. Scheduling of Activities and Payment of Rates.

The Office of the City Mayor or in his/her absence, the next ranking employee shall receive, facilitate and plot the schedule of the application of first come-first serve basis for the use of the facilities above mentioned. The plotted schedule shall be posted in the Bulletin Board of the SP/CMO.

The payment shall be made directly at the City Treasurer's Office and the Official Receipt shall be made as the basis of the SP/CMO to confirm the schedule. For the activities of the NGOs, POs and Civic Organizations which are free of charge, the letter request which is duly approved by the City Mayor or City Administrator shall serve as confirmation slip/authority to book their activity.

Provided, that the City Government has the right to cancel any scheduled activities at any of the facilities mentioned should the exigency or public service requires in such case, the payment shall be returned.

SECTION 6. Effectivity.

This Ordinance shall take effect after 15 days from its publication in local newspaper.

Enacted, June 22, 2015.

I HEREBY CERTIFY to the correctness of the foregoing ordinance which was duly adopted by the Sangguniang Panlungsod during its regular session held on June 22, 2015.

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

MICHAEL L. CARI
City Vice Mayor & Presiding Officer

AMELITO V. BORNEO
SP Secretary

APPROVED BY HER HONOR:
CARMEN L. CARI
City Mayor