



Republic of the Philippines  
PROVINCE OF LEYTE  
*City of Baybay*  
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## Office of the Sangguniang Panlungsod

Excerpt from the

MINUTES OF THE 10<sup>th</sup> REGULAR SESSION OF THE SANGGUNIANG PANLUNGSOD OF BAYBAY CITY, LEYTE HELD AT THE SESSION HALL ON March 21, 2016.

### RESOLUTION NO. 067 S. 2016

A RESOLUTION ADOPTING THE GUIDELINES ON ECOLOGICAL SOLID WASTE MANAGEMENT SYSTEM FOR THE CITY OF BAYBAY AND FAVORABLY ENDORSING FOR ITS IMMEDIATE IMPLEMENTATION.

WHEREAS, Republic Act 9003 otherwise known as the *Ecological Solid Waste Management Act of 2000*, provides that the Policy of the State is to adopt a systematic, comprehensive and ecological solid waste management program which shall ensure the proper segregation, collection, transport, storage, treatment and disposal of garbage and adoption of the best environmental practices in solid waste management;

WHEREAS, the Local Government Code of 1991 empowers the local government units to enact/approve ordinances which shall ensure an efficient and effective system of solid waste and garbage collection and disposal including the prohibition on littering and the placing or throwing of garbage, refuse and other filth and waste;

WHEREAS, the Baybay City *Sangguniang Panlungsod* recognizes the need to define the Ecological Solid Waste Management System for the City, providing therein a systematic and ecological solid waste management process for household, business establishments and institutions, as provided within the Baybay City Ordinance No. 001, Series of 2015 otherwise known as the ENVIRONMENT CODE OF THE CITY OF BAYBAY, specifically Article III, Sections 9-15 on the Integrated Solid/Hazardous Waste Management and Land Pollution Control;

On motion of Honorable Cristelo S. Loreto duly seconded by Honorable Dominador K. Murillo; be it

RESOLVED, as it is hereby does RESOLVE, to adopt the Guidelines on Ecological Solid Waste Management for the City of Baybay and favorably endorsing for its Immediate Implementation.

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**Self-Generated Waste** - waste that are generated by a house/establishment;

**Solid Waste** - a non-liquid waste material arising from domestic or household. It also includes waste arising from the conduct of public services such as street sweeping, clean and green activities, and the clearing of typhoon-wrought debris. Or any solid or semi-solid material resulting from human and animal activities that are considered useless, unwanted or hazardous, or any material that becomes waste only when a specific owner ceases to have use for it;

**Special Collection** - collection outside of the regular garbage collection schedule, in compliance to the request or complaint received;

**Storage** - isolation of waste from the environment to prevent health hazard and to facilitate collection;

**Toxic and Hazardous Waste** - waste that is harmful to human beings, plants and animals and the environment, by reason of its quantity, concentration or physical, chemical or infectious characteristics;

**Vacant Lot** - any lot occupied, idle, abandoned, whether residential, commercial and industrial, not intended for open spaces, parks, playground, road, alleys and the like;

**Yard Waste** - refers to wood, small or chipped branches, leaves, grass clipping, garden debris, vegetable residue that is recognizable as part of a plant or vegetable and other material accumulated by reason of trimming, pruning and weeding of plants and trees.

## **CHAPTER II. SOLID WASTE MANAGEMENT SYSTEM**

### **Section 3. Basic Concepts of SWM System**

Basically, any waste should be left in the place of purchase or in the household and no other person or individual in between has the obligation to keep that waste. All stores, establishments and households are required to have suitable trash receptacles to keep one's garbage to be kept inside its premises and not on the sidewalk except during scheduled collection time.

### **Section 4. Storage of Waste**

4.1 Waste shall be stored only in the place of purchase or in the household. Under no circumstances shall waste be stored in any other place. Waste shall be stored only within the premises of the generator. On collection day, the waste may be placed immediately beside the fence of the owner. The waste shall be packed and tied to prevent scattering and spillage.

4.2 Waste shall be stored and set out for collection in a closed plastic bag or any appropriate container to avoid the entry of insect, pest and vermins, escape of bad odor; and spillage of leachate. Unpacked, improperly packed and spilled garbage shall not be collected. Spilled garbage due to improper packing shall not be collected. The owner shall be responsible in sweeping, cleaning and repacking of the spilled garbage and shall clean the mess caused by it.



- 4.3 Household toxic and hazardous waste (THW) shall be placed in a separate appropriate container and shall be disposed of in a specific manner in accordance with Republic Act 6969 otherwise known as the *Solid, Toxic and Hazardous Waste Management Act*. Broken glasses or lamps and other sharp objects shall be securely enclosed in hard cardboard with tie to prevent injury to handlers and rip and tear of bags/containers.

## **Section 5. Discharge or Set Out of Waste for Collection**

- 5.1 Waste shall be set out for collection only within the scheduled date and time of collection.
- 5.2 Household, commercial establishments and institutions shall set out their waste conspicuously only in front of their premises during the designated collection time.
- 5.3 Bulky waste shall be collected separately or scheduled for special collections.
- 5.4 No burning of waste shall be allowed at source.

## **Section 6. Waste Collection System**

- 6.1 Only the authorized garbage collector shall be allowed to handle the waste from the generators.
- 6.2 Selling, scavenging and sorting by the garbage collection crew during the scheduled time of collection shall not be allowed at all times as this may hamper and/or delay the collection of garbage.
- 6.3 All garbage collectors, drivers and those involve in the collection of refuse shall be required to wear proper uniforms and identification cards to be prescribed by the City. They must possess an up-to-date health certificate issued by the City Health Officer.
- 6.4 The garbage collector shall empty and return all containers to the designated collection area with care. Paper and other temporary containers shall be collected.
- 6.5 The garbage collector shall not throw, dent, bent or otherwise damage or alter the condition of the container.
- 6.6 Waste collected shall only be transported directly to the prescribed disposal site.



## **CHAPTER I    GENERAL PROVISIONS**

### **Section 1. Short Title**

These Guidelines shall otherwise be known as the Ecological Solid Waste Management System of the City of Baybay.

### **Section 2. Definition of Terms**

As use in these Guidelines, the following words and phrases shall mean as follows:

**Biodegradable** - anything that originate from living things, whether animal, plant or human, which decomposes and reduced into fine particles by microorganism or enzymes, e.g. paper, wood, fruits, peels, left over, seed, fish, fowl innards and the like;

**Bulky Waste** - waste that has large volume by itself, generally materials with a length of more than one meter e.g. refrigerator and other appliances, furniture, large branches of trees;

**Collection** - the gathering/collecting of stored waste, setting it out and hauling them to transfer stations or to other facilities;

**Collection Equipment** - vehicle used in the gathering of stored waste set out for collection;

**Collection Schedule** - designated time given for the collection of waste in the route;

**Construction / Demolition Debris** - solid waste arising from construction and demolition of structure, such as earth mounds, dilapidated concrete, pieces of stones, rocks and woods, metal and plastic scraps;

**Discharge or Set Out** - putting or setting out of stored waste set out for collection;

**Environment-Friendly Materials** - products which are biodegradable and have no harmful effect to the environment such as paper plates, paper bags, paper caps, paper board-food packs and the like;

**Garbage Collector** - any person tasked to pick up stored waste set out for collection;

**Immediate Surrounding** - frontage or immediate vicinity of the house or establishment;

**Junk Dealer** - any person engaged in recovering recyclable materials as a trade or business;

**Litter** - waste improperly set out or scattered, with a volume of one (1) liter (1,000 ml) or less;

**Non-Biodegradable** - anything which comes from a non-living source which does not easily decompose, e.g. cans, metals, glass, bottles, plastics, styrofoam, rubber, cloth, fibers, feather, leather, hard shells and bones; these wastes are mostly recyclable or reusable materials;

**Push Cart / Pedicab** - vehicles used for the collection or recyclable materials in every household and establishments to be sold to junk dealers;

**Scavenging** - the act of opening stored waste set out for collection and disposal to retrieve recyclable or reusable materials;



6.7 Junk dealers are not allowed to collect recyclable materials during the scheduled time of collection.

6.8 Scrap buying and selling shall not be allowed during the scheduled collection time.

## **Section 7. Waste Collection Standards**

7.1 All collection trucks shall be at all times properly covered to prevent spillage of garbage and escape of odor when travelling.

7.2 All collection trucks shall have complete SWM markings, taillights, flasher, side mirror, plate number, tailgate, wiper and horn.

7.3 Reckless and irresponsible driver and crew under the influence of liquor, regulated and prohibited drugs shall not be allowed to take part in the collection.

7.5 Drivers of collection trucks shall sanitize, disinfect and deodorize the collection trucks before leaving the dispatching area and after its disposal.

7.6 All collection trucks shall be equipped with proper cleaning and clearing tools, e.g., brooms, dustpans, spade, shovels, etc. for cleaning and collecting spillage garbage caused by the collector's improper handling, including a familiar music that is always played during collection to let the public know that the collection truck is near and/or within the vicinity of the waste collection area.

## **CHAPTER III SEGREGATION OF WASTE INTO BIODEGRADABLE & NON-BIODEGRADABLE**

### **Section 8. Responsibilities of Establishments and Residential Units, and Tenants at the Public Market**

All owners, lessee, occupants, tenants and the like of residential houses, commercial establishments, buildings, tenants in the public market, institutions, government offices and other entities within the City of Baybay are required to separate, sort-out their solid waste, refuse, garbage materials into biodegradable (*malata*) and non-biodegradable (*dili malata*).

### **Section 9. Requirements on Segregation for Site Collection**

9.1 Solid Waste shall be disposed of in accordance with the procedures provided in Chapter II hereof. Any person who possesses unsegregated garbage during the time of garbage collection is presumed to be the violator under this Chapter.

9.2 For individual household: segregated waste shall be enclosed in plastic bag with separate and appropriate markings of the word "Biodegradable" or "*Malata*" and "Non-biodegradable" or "*Dili Malata*".



In case of premises containing six (6) or more residential units: In addition to the obligation of individual household, owner/person in charge shall provide a designated area and separate containers for each type of waste.

9.3 For commercial, institutional, and industrial establishments: owners and persons responsible for the operation of establishments shall be required to provide a designated area and separate containers for each type of recyclable materials.

9.4 For public market: all tenants at the public market shall properly use and maintain the good condition of the segregation bins provided by LGU-Baybay City. Likewise, they shall dispose of their waste accordingly into the appropriately marked segregations bins.

#### **Section 10. Responsibilities of all Barangays and Constituents in SWM**

10.1 The Local Government Unit of Baybay has set and provided in strategic places around the city, such as in parks/plazas, curb streets, near public buildings and church, segregations bins that are properly marked as "Biodegradables" (*basura nga malata o madunot*), "Recyclables" (*basura nga di malata apan mapuslan pa*) "Residuals" (*basura nga iglalabay, di malata ug di na mapuslan*).

10.2 All constituents of the City of Baybay shall properly use and maintain the good condition of the segregation bins provided by LGU-Baybay City. Likewise, they shall dispose of their waste accordingly into the appropriately marked segregations bins

10.3 All barangays, household owners/caretakers/tenants/establishment owners, managers or any person responsible for the operations of establishment within the City of Baybay are required to maintain the good condition of the segregation bins that are placed near their houses, establishments or within the barangay.

### **CHAPTER IV MAINTENANCE OF FRONTAGE AND IMMEDIATE SURROUNDINGS**

#### **Section 11. Responsibility of Owners of Establishments and Institutions in SWM**

Household owners/caretakers/tenants/establishment owners, managers or any person responsible for the operations of establishment within the City of Baybay are required to maintain their frontage and immediate surroundings clean and sanitary. In case of the contractor hired by the owner to construct buildings or structures in his/her area, the contractor shall be required to provide receptacles/storage for the construction debris/materials that may accumulate on account of the construction activity, pending its collection and disposal.

#### **Section 12. Disposal of Bulky and Garden Waste**

13.1 All persons covered by this Chapter are required to report and coordinate to the Baybay City Solid Waste Management Office within 24 hours from the time of accumulation of bulky waste or construction/demolition debris in their property, yard or immediate surroundings and accordingly coordinate with the said office the collection and disposal thereof.

However, in case of self-generated bulky waste or construction/demolition debris, the house owner/care taker or establishment owner/manager/person responsible for its operations, before generating bulky waste or undergoing construction/demolition activity, shall have prior coordination with the Baybay City Solid Waste Management Office on the collection and disposal thereof.



13.2 Fees and Charges for special collection and disposal shall be paid by person/persons responsible for the generation of bulky waste at the rate to be determined by the Baybay City Solid Waste Management Office on a per volume basis.

In the same manner, they are also required to coordinate with the Baybay City Solid Waste Management Office in the event of their trimming, pruning and weeding of plants, trees and grass or accumulation in their immediate surroundings of woods, small or chipped branches, leaves, grass clipping, garden debris and vegetable residue to facilitate its prompt and proper disposal.

## **CHAPTER V PLACEMENT OF TRASH RECEPTACLES ON PUBLIC UTILITY VEHICLE**

### **Section 13. Placement of Trash Receptacles in PUJs**

All owners/operators/drivers of buses, jeeps and taxis for public use, operating within or traversing through the territorial jurisdiction of the City of Baybay, shall provide trash receptacle in their vehicle as prescribed by the Solid Waste Management Office.

## **CHAPTER VI INDISCRIMINATE THROWING AND LITTERING OF WASTE**

### **Section 14. Prohibition on Indiscriminate Disposal and Littering**

The dumping, placing, throwing, scattering of waste, refuse or garbage matters, papers, cigarette butts and the like, in any place in the streets or public building or property, including waterways, river banks not otherwise designated as garbage dumping place is hereby prohibited.

## **CHAPTER VII REQUIREMENTS FOR PUSH CART/PEDICAB FOR RECYCLING OPERATIONS**

### **Section 15. Registration of pushcart/pedicab for recycling operations**

15.1 All pushcart/pedicab owners/operators operating within the City of Baybay in line with recycling business and garbage collection are required to register their pushcart/pedicab at the Baybay City Solid Waste Management Office for purposes of monitoring pushcart operations.

15.2 Pushcart/pedicab used without registration as required in this chapter shall be confiscated and its operator shall be penalized in accordance with the penalty to be determined and set by the Baybay City Solid Waste Management Office.

15.3 The Baybay City Solid Waste Management Office will set and provide the policy and guidelines for the registration of pushcarts and pedicabs that will be used for recycling purposes.



## **CHAPTER VIII REQUIREMENTS FOR JUNKSHOP OPERATORS**

### **Section 16. Obligation of Junk shop operators operating within the City of Baybay**

16.1 Junkshop operators shall provide an area for the sorting and storing of each type of recyclable materials and maintain their area of operation and immediate surroundings clean and sanitary.

16.2 Junkshop operators shall record the volume of each type of recyclable materials collected everyday and submit a written report quarterly to the Baybay City Solid Waste Management Office for the purpose of monitoring.

## **CHAPTER IX USE OF ENVIRONMENT-FRIENDLY MATERIALS**

### **Section 17. Responsibilities of Establishment on the Use of Environment-Friendly Materials**

All food chains, restaurants, supermarkets, eateries and other similar establishments within the City of Baybay, are given five (5) years to dispose all of their stocks of plastics, styrofoams and the like that are being used as food and product packages and shall be replaced by environmental-friendly materials such as paper plates, paper bags, paper cups, paper board-food packs and other similar biodegradable materials.

### **Section 18. Gradual Reduction of Stocks**

18.1 To gradually reduce stock of non-environment friendly packaging materials, for the first 2 years, 5% reduction each year, succeeding 2 years, 20% reduction each year, and for the last 1 year, 15% reduction.

18.2 For purposes of monitoring, establishments mentioned in this Chapter shall be required to give the Baybay City Solid Waste Management Office a written updated inventory report at the end of each year on the number of their stocks of plastics, styrofoams, plastic caps and the like that are being used as food and product packages.

## **CHAPTER X ADMINISTRATIVE PROCEDURES AND FINES**

### **Section 19. Penalty Provision**

The Baybay City Solid Waste Management Office shall prepare and set the Administrative procedures and the corresponding Administrative Fines and Penalties within ninety (90) days from the adoption of these Guidelines

## **CHAPTER XI CONDUCT OF IEC**

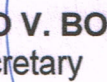
### **Section 20. Conduct of Intensive IEC Campaign**

The Local Government Unit of Baybay City, in cooperation with other government agencies, shall conduct a intensive public awareness campaign to inform and instruct the people and communicate with people and all stakeholders on matters relative to the implementation of these Guidelines on Ecological Solid Waste Management.

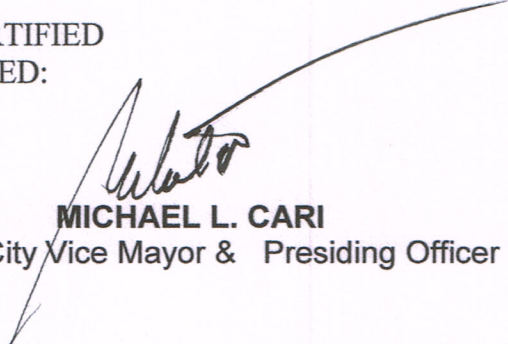


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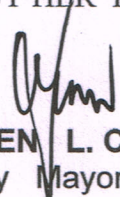
I HEREBY CERTIFY to the correctness of the foregoing resolution which was duly adopted by the Sangguniang Panlungsod during its regular session held on March 21, 2016.

  
**AMELITO V. BORNEO**  
SP Secretary

ATTESTED AND CERTIFIED  
TO BE DULY ADOPTED:

  
**MICHAEL L. CARI**  
City Vice Mayor & Presiding Officer

APPROVED BY HER HONOR:

  
**CARMEN L. CARI**  
City Mayor