



Republic of the Philippines
PROVINCE OF LEYTE
City of Baybay

-0000000-

OFFICE OF THE SANGGUNIANG PANLUNGSOD

Excerpt from the

Minutes of the 23rd Regular Session of the Sangguniang Panlungsod, this city, held on June 25, 2018.

RESOLUTION NO. 191, s. 2018

A RESOLUTION AUTHORIZING THE HONORABLE CITY MAYOR CARMEN L. CARI, TO ENTER INTO A MEMORANDUM OF AGREEMENT (MOA), AND SIGN DOCUMENTS ON BEHALF OF THE CITY GOVERNMENT OF BAYBAY WITH THE DEPARTMENT OF HEALTH (DOH), REGIONAL OFFICE VIII, HEREIN REPRESENTED BY ITS REGIONAL DIRECTOR, DR. MINERVA P. MOLON, FOR THE IMPLEMENTATION OF MEDICAL ASSISTANCE TO INDIGENT PATIENTS (MAIP) PROGRAM FOR CY 2018, IN COMPLIANCE WITH DEPARTMENT ORDER NO. 2018-0085.

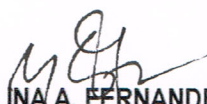
On motion of Honorable Atty. Ernesto M. Butawan, and duly seconded by Honorable Vicente Victor G. Veloso, be it;

RESOLVED, as it hereby does RESOLVE, to authorize the Honorable City Mayor Carmen L. Cari, to Enter into a Memorandum of Agreement (MOA), and sign documents on behalf of the City Government of Baybay with the Department of Health (DOH), Regional Office VIII, herein represented by its Regional Director, Dr. Minerva P. Molon, for the implementation of Medical Assistance to Indigent Patients (MAIP) Program for Cy 2018, in compliance with Department Order No. 2018-0085.

RESOLVED FURTHER, that certified copies of this resolution be furnished to the City Mayor, Honorable Carmen L. Cari, the City Health Office, Regional Director Minerva P. Molon and to all other offices/agencies concerned for their information and appropriate action.

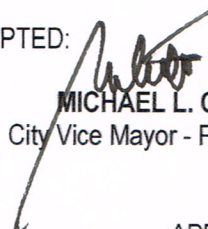
CARRIED UNANIMOUSLY.


I HEREBY CERTIFY to the correctness of the foregoing resolution that was duly adopted during the regular session of the Sangguniang Panlungsod held on June 25, 2018.


VERULINA A. FERNANDEZ
Records Officer

OIC – Secretary to the Sanggunian

CERTIFIED CORRECT & DULY ADOPTED:


MICHAEL L. CARI
City Vice Mayor - Presiding Officer

APPROVED BY HER HONOR: 



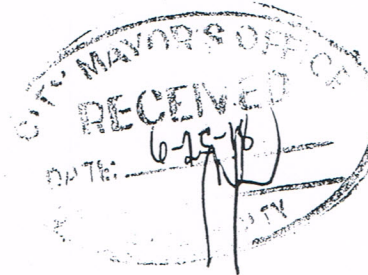
Republic of the Philippines
Department of Health
REGIONAL OFFICE VIII

Government Center, Candahug, Palo, Leyte
Tel. No. (053) 323-5027, 323-5028 Fax. No. (053) 323-5069/6517
Email address: chd_ev@yahoo.com

June 5, 2018

HON. CARMEN L. CARI

City Mayor
City Hall, Baybay City



Dear **Mayor Cari**:

Greetings!

This is in line with **Department Order No. 2018-0085** dated March 5, 2018 entitled "Guidelines on the Sub-Allotment/Transfer of Funds to Regional Offices, Specialty, DOH-Retained, and Authorized Hospitals Relative to the implementation of Medical Assistance to Indigent Patients (MAIP) Program for CY 2018". May we inform you that **Baybay City Medical Diagnosis and Dialysis Center** is one of the beneficiaries of the **MAIP fund** amounting to **Two Million Pesos (Php2,000,000.00)**

One hundred percent (100%) of the allocation shall be transferred upon signing of the Memorandum of Agreement and submission of documentary requirements. Enclosed is the proforma MOA for your comments / concurrence. Please return to DOH Regional Office VIII signed **Memorandum of Agreement in 5 copies together with the SB resolution in support thereof.**

For queries kindly contact Dr. Quennie B. Ilao at mobile number **0917-508-2394**.

Thank you.

Sincerely yours,

MINERVA P. MOLON, MD, MPH, FPPA, CESO III
DIRECTOR IV

By:

CARMEN P. GARADO, MD, MPH
CHIEF, LHSD

Cc: Dr. Antonio Ida
Provincial DOH Officer
Province of Leyte

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This agreement is entered into and executed in the Philippines

by and between:

The **DEPARTMENT OF HEALTH – REGIONAL OFFICE VIII**, a government instrumentality of the Republic of the Philippines with office address at Government Center, Candahug, Palo, Leyte, herein represented by **DR. MINERVA P. MOLON**, in her capacity as the Regional Director, herein referred to as the **"FIRST PARTY"**;

-and-

The **CITY OF BAYBAY**, a local government unit established and existing under the laws of the Republic of the Philippines with office address at City Hall Building, Baybay, Leyte, represented herein by **HON. CARMEN L. CARI**, City Mayor herein referred to as the **"SECOND PARTY"**;

-and-

WITNESSETH:

WHEREAS, pursuant to Republic Act no. 10924, otherwise known as the General Appropriations Act (GAA) for Fiscal Year 2018 with SAA-2018-03-0456 are Medical Assistance to Indigent Patients Fund allocated to the DOH-Regional Office VIII intended for assistance to indigent patients;

WHEREAS, the FIRST PARTY as an office of DOH, has been providing assistance to indigent patients seeking consultation or being admitted to the government hospitals and health care facilities;

WHEREAS, the FIRST PARTY is authorized to enter into a Memorandum of Agreement (MOA) with Local Government Unit (LGU) pursuant to Administrative Order No. 2017-0003-b entitled "Guidelines for the Implementation of the 2017 Medical Assistance Program (MAP) in DOH Hospitals and Other Selected Government Hospitals;" and Department Order No. 2018-0085 the "Guidelines on the Sub-Allotment/Transfer of Funds to Regional Offices, Specialty, DOH-Retained, and Authorized Hospitals Relative to the implementation of Medical Assistance to Indigent Patients (MAIP) Program for CY 2018";

WHEREAS, the SECOND PARTY is a Medical Diagnostic and Dialysis Center of the Local Government Unit identified as a qualified recipient of the aforesaid Medical Assistance to Indigent Patients Fund (MAIP), in the amount of **TWO MILLION PESOS (Php2,000,000.00)** for assistance to its indigent patients;

WHEREAS, to ensure a more effective and efficient system of implementation of the medical assistance to indigent patients, inclusive of systematic transferring and reimbursement process for LGU managed hospitals

1. Responsibilities of the FIRST PARTY. – The FIRST PARTY shall:

- 1.1. Transfer funds for medical assistance to indigent patients to the SECOND PARTY amounting to **one hundred percent (100%) of TWO MILLION PESOS (Php2,000,000.00)** upon signing of this Memorandum of Agreement.
- 1.2. Conduct periodic monitoring to ensure compliance by SECOND PARTY with guidelines of the program.

2. Responsibilities of the SECOND PARTY. - The SECOND PARTY shall:

- 2.1. Ensure the availability of medicines, medical supplies and other health care services needed by the eligible patients. In the event of non-availability of the aforementioned medicines, medical supplies and other health care services, the hospital may enter into contract with DOH-accredited health care providers (e.g. hospitals/pharmacies) in or near its area to provide the same to the eligible beneficiaries;
- 2.2. Ensure compliance of all its reportorial responsibilities under this agreement.
- 2.3. Facilitate the implementation of MAP through adequate assessment and evaluation of patients for their eligibility and consequently approve request within authorized amount as stated in AO no. 2017-0003-b and Department Order No. 2018-0085.
- 2.4. **Submit monthly liquidation report to the FIRST PARTY reflecting the list of patients with complete name, age, date of birth, address, type of health care service/s, Philhealth number, diagnosis and actual amount of medical assistance provided. The report shall be signed by the Chief accountant or his equivalent, approved by the Chief of Hospital;**
- 2.5. Ensure that all transferred funds are properly utilized and liquidated consistent with Commission of Audit (COA) guidelines. (Succeeding funds shall not be released without the submission of liquidation of funds previously transferred.);
- 2.6. Ensure that in no case shall the grant of assistance to eligible patients be delegated and/or transferred to a non-governmental organization, people's organization or other similar organizations.

3. Effectivity and Duration. –This agreement shall take effect upon the signing by authorized representatives of the respective parties, and shall continue to be valid and binding until terminated by any party, or automatically terminated secondary to exhaustion or utilization of transferred funds.

4. Amendment, Modification, Adoption or Deletion. Any amendment, modification, addition or deletion of any provision of this agreement shall be agreed upon by both parties in writing.

5. Settlement of Disputes- The parties shall exert effort to settle amicably any dispute arising out/or in connection with the agreement or its interpretation.

6. Repealing Clause– All existing Memoranda of Agreement (MOA) on the medical assistance to indigent and poor patients between the parties mentioned in this MOA are hereby repealed.

By:

DR. MINERVA P. MOLON
DOH- Regional Director

By:

HON. CARMEN L. CARI
City Mayor

SIGNED IN THE PRESENCE OF:

DOH-RO-Accountant

Hospital

ACKNOWLEDGMENT

Republic of the Philippines)

) S.S

BEFORE ME, a Notary Public, this ____ day of _____. 2018 in

personally appeared the following
persons:

NAME	Government Issued I.D.	Place/Date of Issue
HON. CARMEN L. CARI		
DR. MINERVA P. MOLON		

Known to me and to me known to be the same persons who executed the foregoing Memorandum of Agreement, consisting of three (3) pages including this page, and acknowledged to me that the same is their free and voluntary act and deed, and of the institutions they respectively represent.

WITNESS MY HAND AND SEAL this _____ in
_____.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 2018