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Province of Leyte
CITY OF BAYBAY
OFFICE OF THE CITY MAYOR
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EXECUTIVE ORDER NO. 62

28 April 2020

AN EXECUTIVE ORDER CREATING THE CONTACT TRACING TEAM OF BAYBAY CITY, AND MANDATING PROCEDURES FOR THE CONDUCT OF THE EXPANDED TESTING FOR COVID-19 IN THE CITY

WHEREAS, this office issued Executive Order No. 61 dated 28 April 2020 extending the general community quarantine in Baybay City, Leyte up to 11:59 p.m. of 30 May 2020, and prescribing measures in relation thereto;

WHEREAS, the Department of Interior and Local Government (DILG) issued Memorandum Circular No. 2020-073 dated 13 April 2020, directing the creation of contact tracing teams in Local Government Units (LGUs), and mandating the LGUs to support the procedures for the conduct of the expanded testing for Covid-19;

WHEREAS, the Office of the City Mayor, upon consultation with Inter-Agency Task Force Against Covid-19 in the City of Baybay on 27 April 2020, saw the need for the establishment of a contact tracing team and other procedures to mitigate and/or prevent the spread of Covid-19, in accordance with the above memorandum circular.

NOW THEREFORE, I, JOSE CARLOS L. CARI, City Mayor of Baybay City, Leyte, by virtue of the power vested in me by law, do hereby order the following:

Section 1. Contact Tracing Team – There shall be established a Contact Tracing Team (CTT) of Baybay City, Leyte primarily composed of the following:

Team Leader : Chief of Police of the Philippine National Police (PNP) Baybay City Station

Members : Head, Baybay City Health Office (CHO)
Head, Bureau of Fire Protection (BFP) – Baybay City
City Disaster Risk Reduction Management Officer
Head, City Civil Registrar
Head, Population Commission of Baybay City
Concerned Barangay Health Worker
Concerned members of the Barangay Health Emergency Response Team (BHERT), Barangay Tanods and other volunteers.

Section 2. Functions of the CTT – The CTT shall (1) conduct contact tracing on all persons with known exposure to a Covid-19 patient to ensure that they are strictly observing the home quarantine measures, (2) monitor the status of Persons Under Investigation (PUI), Persons Under Monitoring (PUM), those considered as Suspects and Probables of Covid-19, and family members with known contact to a confirmed case to mitigate the possibility of a contagion, and (3) report daily updates to the Covid-19 provincial and regional task forces.

Section 3. Coordination with other local government units and use of contact tracing procedures and technology – The Inter-Agency Task Force against Covid-19 of Baybay City, as well as the CTT of Baybay City, when necessary, shall coordinate with other local government units of

nearby towns for the proper conduct of contact tracing of persons in relation to this matter. The CTT shall formulate means, procedures, and utilize available technologies for the efficient and effective contact tracing of concerned personalities.

Section 4. Community Quarantine Facility – The community quarantine facility in the city, which is also designated as the “Ligtas Covid-19 Center”, shall be used in support of the functions of the CTT. The IATF against Covid-19 in the city shall ensure that the city’s community quarantine facility is conducive for recovery, and has adequate personnel, equipment, medicines and apparatus consistent with the guidelines of existing rules and regulations on the matter.

It shall be the policy of this city that the existing public schools in barangays shall be utilized as isolation and quarantine centers for Covid-19 patients. For this purpose, the City Disaster Risk Reduction and Management Officer shall be tasked with designating the public schools that will be converted into isolation and quarantine centers for Covid-19 with the conformity with the conformity of the Department of Education School Division of Baybay City.


Section 5. Conduct of Expanded Testing for Covid-19 – Considering the limited availability of Covid-19 testing kits, and the increasing demand for testing, the testing of Covid-19 cases shall be made in the following order of priority:

- a.) First Priority – All patients, including medical professionals and health workers, who exhibit severe to critical symptoms of Covid-19 with known travel history or contact to a positive patient;
- b.) Second Priority – All medical professionals and healthcare workers with mild symptoms and known exposure to a positive patient. All patients with mild symptoms of Covid-19 classified as PUIs who are (1) known to be high-risks with pre-existing medical conditions and/or member of vulnerable groups and, (2) with known travel history or contact to a positive patient;
- c.) Third Priority – All medical professionals and health workers with no symptoms (asymptomatic) but with known exposure to a positive patient. All patients with no symptoms but with known travel history or contact to a positive patient, including the immediate family members of a positive patient.

Section 6. Procedure after testing – After the conduct of the test, Covid-19 positive patients, and PUIs shall be confined to an isolation facility referred to under Section 6 of this Order, and shall be medically managed in accordance with the existing guidelines set by the Department of Health, and other pertinent issuances on the matter. All persons manning the isolation facility shall at all times wear proper personal protective equipment, and shall observe strict infection, prevention, and control measures. The immediate family members of a Covid-19 positive patient, and all other persons in contact with the patient shall be subject to isolation in a government-managed facility. The family members, and those in contact with a Covid-19 probable or suspect case, shall undergo a self-quarantine for a period of fifteen (15) days, and shall not be allowed to leave their homes without clearance from the CCT.

Section 7. Effectivity - Previous executive orders or provisions thereof, which are inconsistent with this Executive Order, are deemed amended and superseded. This Executive Order shall be effective immediately, and shall remain in force and effect while the general community quarantine over the city subsists, or unless rendered ineffective in writing by the City Mayor.

SO ORDERED, this 28th day of April 2020, in the City of Baybay, Leyte, Philippines.


JOSE CARLOS L. CARI
City Mayor, Baybay City, Leyte