



*Office of the Sangguniang Panlungsod*

Telex No. (+63-53) 335-4808/563-9009 2nd Floor, Legislative Bldg., R. Magsaysay Ave., Baybay City Leyte 6521 @ sangguniangpanlungsod@gmail.com

**5<sup>TH</sup> SANGGUNIANG PANLUNGSOD**

**CITY ORDINANCE NO. 05, S-2021**

**“AN ORDINANCE CREATING NEW PLANTILLA POSITIONS  
AND APPROPRIATING FUNDS NEEDED THEREOF”**

**Authorized by:  
Hon. Jose Rommel A. Penaranda**

WHEREAS, in a Letter dated February 2, 2021, the City Mayor requested for the creation of new plantilla positions in order to add more personnel to oversee to the various programs and projects of the City Government;

WHEREAS, in line with the City's effort to improve its organizational structure and staffing pattern, there is a need to open new plantilla positions to address the request of the City for additional personnel;

NOW THEREFORE, BE IT ORDAINED, as it is hereby ordained by the *Sangguniang Panlungsod* of the City of Baybay, Province of Leyte, in its Regular Session duly assembled that:

**Section 1.** There shall be created a total of Eighteen (18) new plantilla positions with one or more Items per position for the different Departments and Units in the City, as follows;

**City Social Welfare and Development Office**

- 1 item Social Welfare Aide (SG4)
- 2 items Administrative Aide II (Bookbinder I) SG2
- 2 items Administrative Aide I (Utility Worker I) SG1

**City Accountant's Office**

- 2 items Administrative Assistant I (Bookbinder III) SG7
- 2 items Administrative Aide V (Process Server) SG5
- 2 items Administrative Aide IV (Storekeeper) SG4

**CMO (Supply Office)**

- 1 item Supply Officer III (SG18)
- 3 items Administrative Aide I (Utility I) SG1

**CMO (City Traffic Management and Terminal Office)**

- 1 item Traffic Operation Officer IV (SG22)
- 2 items Traffic Aide II (SG5)
- 4 items Traffic Aide I (SG3)
- 2 items Administrative Aide II (SG2)
- 1 item Administrative Aide I (SG1)

**City Legal Office**

- 1 item Clerk IV (SG8)
- 2 items Administrative Aide I (Utility Worker I) SG1



**Baybay Emergency Response Unit (BERU)**

1 item Driver 1 (SG3)

2 items Administrative Aide I (Utility Worker I) SG1

**Human Resource Management Office**

2 items Administrative Aide I (Utility Worker I) SG1

**City Health Office**

5 items Nurse I (SG11)

1 item Administrative Aide II (SG2)

2 items Administrative Aide I (Utility Worker I) SG1

**Baybay Medical Diagnostic and Dialysis Center**

4 items Nurse I (SG11)

2 items Administrative Aide I (Utility Worker I) SG1

1 item Electrician General Foreman (SG11)

**City Mayor's Office**

4 items Administrative Aide I (Utility Worker I) SG1

4 items Administrative Aide II (SG2)

**Economic Enterprises Office (Market)**

2 items Administrative Aide I (Utility Worker I) SG1

2 items Administrative Aide II (SG2)

**City Agriculture Officer**

2 items Administrative Aide I (Utility Worker I) SG1

**City Planning & Development Office (CPDO)**

4 items Engineer II (SG19)

2 items Engineer I (SG12)

1 item Architect I (SG12)

3 items Instrumentman (SG5)

3 items Utility Worker (SG1)

**Section 2.** The salaries for the above-mentioned plantilla positions shall be included in the City's annual budget and shall be sourced from the Salaries and Wages of the City's annual Internal Revenue Allotment in accordance with existing laws, rules and regulation.

**Section 3.** All ordinances, rules and regulations, or part thereof, in conflict with, or inconsistent with any provisions of this Ordinance are hereby repealed or modified accordingly.

**Section 4.** If, for any reason, any section or provision of this ordinance or any part thereof, or the application of such section, provision or portion is declared invalid or unconstitutional, the remainder thereof shall not be affected by such declaration.

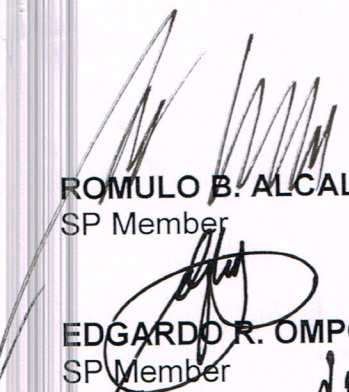
**Section 5.** This Ordinance shall take effect immediately upon its approval.

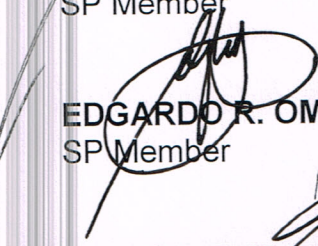
Enacted: February 11, 2021

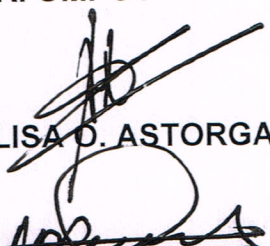
Baybay City, Leyte, Philippines

CARRIED BY ALL OF THE MEMBERS PRESENT:

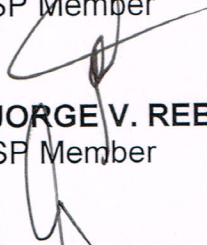


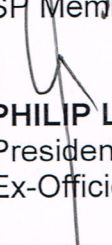
  
**ROMULO B. ALCALA**  
SP Member


  
**EDGARDO R. OMPOY**  
SP Member

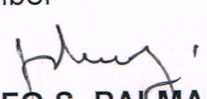
  
**ARTURO ELISA O. ASTORGA**  
SP Member

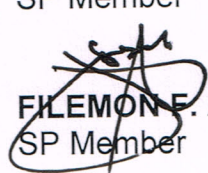
  
**ATTY. JOSE ROMMEL A. PEÑARANDA**  
SP Member

  
**JORGE V. REBUCAS**  
SP Member

  
**PHILIP L. SIU**  
President, LIGA Ng Mga Barangay  
Ex-Officio SPM

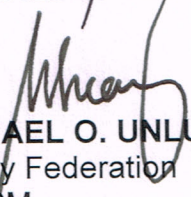
  
**DR. FULTON IKE C. ARRADAZA**  
SP Member

  
**RODOLFO S. PALMA, JR.**  
SP Member

  
**FILEMON F. AVILA**  
SP Member

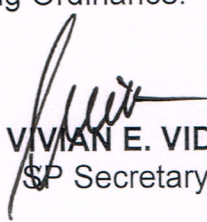
(Present: via Zoom)  
**DOMINADOR K. MURILLO, D.M.**  
SP Member

(Present: via Zoom)  
**RAMON RONALD J. VELOSO**  
SP Member

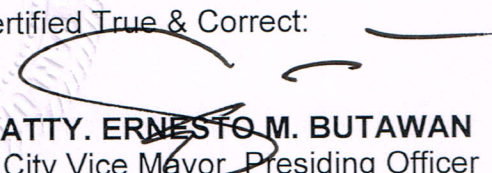
  
**MARK MICHAEL O. UNLU-CAY**  
SK Chair, City Federation  
Ex-Officio SPM

RESOLVED FURTHER, that certified copies of this ORDINANCE be furnished to the City Mayor Honorable Jose Carlos L. Cari, City Administrator Deogracias E. Pernitez; City Legal Officer, Atty. Avito C. Cahig, Jr.; City Budget Officer, Raul Mabini; City Accountant Evelinda A. Oppus; OIC - City Treasurer Gina Cabras, CLGOO Juvy C. Pedrera, and to all other offices/agencies/entities concerned for their information, guidance and appropriate action.

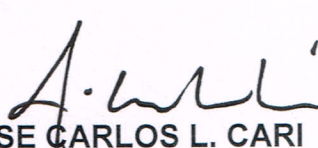
I HEREBY CERTIFY to the correctness of the foregoing Ordinance.

  
**ATTY. VIVIAN E. VIDALLON**  
SP Secretary

Attested & Certified True & Correct:

  
**ATTY. ERNESTO M. BUTAWAN**  
City Vice Mayor, Presiding Officer

Approved by His Honor:

  
**ENGR. JOSE CARLOS L. CARI**  
City Mayor

Date Approved: 2/24/21